



## HHM Car Donation Program

Dear Interested Car Donor:

Thank you for your inquiry regarding the donation of your vehicle to Hope House Ministries! Your donation is tax-deductible and the towing of your vehicle is FREE.

Donations of cars, trucks, campers, and boats enable the organization to provide supportive services for thousands of men and women who are homeless, at risk of becoming homeless, experiencing mental illness and living with addictions. **Attached you will find documents to complete:**

**Donor/Vehicle Information Form**  
**Consignment Authorization to Sell Vehicle**  
**New York Odometer & Damage Form.**  
**New York Statement of Transaction Form**

To donate your vehicle, sign and return these forms along with your **signed** clear title. If your title is in more than one name, please have each party sign **both** forms. On your title, sign **only** where it says, "Seller's Signature." You will find this section on the back of the title. If there is a line for "hand print your name" please do so. If any lines other than these are filled in, the title will be rendered void for donation. Be sure to sign your name as it appears on the front of your title. Even if the state has misspelled your name, please sign as it is recorded on the title.

All parties must sign if the vehicle is registered in more than one name. The only exception is if the title includes a transfer on death (TOD). If the original owner is still alive, only he or she needs to sign. If not, we respectfully will need a copy of their Death Certificate.

**Please do not date your title or complete other sections. If your loan was paid off after July 1, 2003, you will also need to attach the original copy of your lien release. Do not mark out, cross through, erase or white out any area of the title. This will void the title and a duplicate would need to be applied for.**

After receiving your signed forms and clear title, we will send you the name and phone number of the towing company at which time you may contact them to pick up your vehicle. When the car is sold, we will send you an acknowledgement and receipt that may be used when preparing your federal income taxes.

If you have questions, or if we may be of further assistance, please do not hesitate to contact us at 631-474-4851.

Sincerely,

HHM Car Donation Coordinator